

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

WORK SESSION MINUTES

JULY 8-10, 2021

The Board of Commissioners of Travis County Emergency Services District No. 17 held a work session meeting on Thursday, July 8, 2021 at 6:00 p.m. and continuing on Friday, July 9, 2021 at 9:00 a.m. and on Saturday, July 10, 2021 at 9:00 a.m. at the Courtyard by Marriott New Braunfels River Village, 750 Interstate Highway 35 North, New Braunfels, Texas, in the Guadalupe Room, for the following purposes:

Commissioner who attended:

Mike Howe Vicky Linsalata Mitchell Jones

The following persons were also in attendance:

Mike Bessner	April Griffin	Rico Reyes	Robert Turner	Ron Moellenberg
Nick Perkins	Rob Humphrey	Jessica Frazier	Victor Gonzalez	Mark Moellenberg
Michael Anderson	Trevor Stokes	AJ Stacer	Heath Doyle	Chuck Brotherton
Doug Weiss	Josh Stubblefield	Ed King	John Carlton	Jeremy Meglasson
Mike Rainey	Dan Berger	Alina Coffman	Charley Hurley	Steven Blocker
Wendy Duncan	Caitlin Brown	Barbara Rush	David Kilventon	Cesar Ruiz

1. THE MEETING *was called to order by President Howe at 9:02 am on July 9.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 2 Headquarters.

2. CONDUCT WORK SESSION TO DISCUSS AND REVIEW THE DISTRICT'S STRATEGIC PLAN RELATED TO FINANCIAL AND OPERATIONAL PROJECTIONS WITH THE DISTRICT'S MANAGEMENT TEAM, INCLUDING PROJECTED GROWTH IN REVENUE, EXPENSES, POPULATION, SERVICE DEMAND, AND IMPACT ON RESPONSE TIMES AND PROVISION OF SERVICE AND DISCUSS ANY UPDATES TO THE DISTRICT'S PRIORITIES. NO ACTION WAS TAKEN AT THE WORK SESSION ON ITEMS DISCUSSED;
 - a. *Fire Chief made an introduction to the meeting and set goals for the conference.*
 - b. *The Deputy Assistant Fire Chief introduced speakers for July 9.*
 - c. *Director Jessica Frazier presented an updated financial forecast and impact to operations*
 - i. *Ed King presented options for capital loans and the options available to ESD under the statute.*
 - ii. *Director Jessica Frazier reviewed the revenue limits under 2019 Senate Bill 2.*

- iii. *Director Jessica Frazier reviewed the budget planning process and ESD No. 2's investment & financial policy.*
- iv. *Rico Reyes asked about the background info on ambulance cost collection rates.*
- v. *Director Jessica Frazier reviewed the 5-year financial forecast for ESD No. 2.*
- d. *Mike Rainey presented the latest EMS Standard of Cover data and analysis.*
- e. *Break for Lunch 12:15 to 1:16 pm*
- f. *Community Partner engagement:*
 - i. *Additional Attendees: Zac Glowczwski, Scott Kerwood, Evon Perrina (Community Cares), Blake Clampffer, Jason Smith, Amy Madison*
 - ii. *Chief Stacer reviewed sample community EMS cases & challenges.*
 - iii. *Charley Hurley facilitated SWOT analysis of ESD No. 2 by community partners.*
- g. *Break: 2:50 to 3:00 pm*
- h. *City of Pflugerville engagement:*
 - i. *Additional Attendees: Mike Heath and Sereniah Breland*
 - ii. *Charley Hurley facilitated SWOT analysis of ESD No. 2 relationship with COP.*
- i. *Recess 5:11 pm*
- j. *Reconvene ESD 17 at 9:01 am on July 10*
- k. *Josh Stubblefield presented an Association update and 2020 review.*
 - i. *Presented life of a firefighter in the District.*
 - ii. *Rico Reyes asked about the average run time for ATCEMS (utilization rate)*
 - iii. *Josh reviewed the actions of the members in 2020.*
 - iv. *Commissioners expressed deep appreciation for the firefighter commitment.*
- l. *Break out session - Fire Chief met with Commissioners in closed session.*
- m. *Nick Perkins reviewed the EMS FY21 budget and allocation of cost to ESD 17, COP and County*
- n. *Nick Perkins reviewed the policy decision points that the Commissioners will need to consider in future public meetings.*
- o. *Chief wrapped up the conference with comments and thanks.*

3. *ADJOURN THE MEETING – President Howe adjourned the meeting at 12:11 pm on July 10.*

The next Board meeting is schedule for July 15, 2021 at 4:00 pm

Respectfully Submitted By:

Rob Humphrey
Board Recorder