

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES    AUGUST 12, 2021**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, August 12, 2021 at 4:00 p.m. at Travis County Emergency Services District No. 17 located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe            Vicky Linsalata            Mitchell Jones

The following persons were also in attendance:

Howard Katz            Jessica Frazier            Mike Bessner            Nick Perkins            Ed King  
Victor Gonzalez            Ron Moellenberg            Brian Fairbanks

1. THE MEETING *was called to order by President Howe at 4:08 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices supporting Travis County Emergency Services District No. 17.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: *No public comment was made.*

**CONSENT ITEMS**

3. APPROVE MINUTES FROM THE JULY 15, 2021 REGULAR MEETING; *A MOTION was made by Commissioner Jones, Commissioner Linsalata made a SECOND to the motion; the motion carried.*

**REPORTS**

4. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES; *There was nothing to report.*
5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION; *Finance Director Jessica Frazier explained the financial documents given to the Board in their packets.*
6. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY; *Attorney Katz informed the Board that an ILA for EMS services with Travis County ESD 2 had been drafted and submitted. Attorney Katz discussed the upcoming public hearing and briefly spoke about a lawsuit from the City of Pflugerville. A preview of topics to be discussed on future agenda items was given.*

## DISCUSSION/ACTION ITEMS

7. DISCUSS AND CONSIDER APPROVING AN INTERLOCAL AGREEMENT FOR THE PROVISION OF EMERGENCY MEDICAL SERVICES WITH TRAVIS COUNTY ESD NO. 2, AND TAKE ANY RELATED ACTION; *Attorney Katz will send the Board a copy of the ILA but it is not ready for approval. Attorney Katz notified the board that the bonds came in and a quote from VFIS was received. Approval of the FY21 budget authorized payment to VFIS. No action was taken on this item.*
8. DISCUSS AND CONSIDER APPROVING THE PROPOSED FISCAL YEAR 2022 BUDGET, AND TAKE ANY RELATED ACTION; *Finance Director Jessica Frazier highlighted several items in the budget. Commissioner Jones asked for clarification on one line item. Commissioner Jones made a MOTION approve payment of \$2,187 to VFIS Insurance. Commissioner Linsalata made a SECOND to the motion; the motion carried.*
9. DISCUSS AND CONSIDER THE PUBLIC HEARINGS SCHEDULED FOR AUGUST 16, 2021 REGARDING TWO PETITIONS REQUESTING INCLUSION IN THE DISTRICT, AND TAKE ANY RELATED ACTION; *Attorney Katz touched on the lawsuit by the City of Pflugerville basically trying to stop the annexation. The courts did not agree with the City of Pflugerville and did not grant the temporary restraining order. Attorney Katz asked the Board to authorize him to coordinate representation and to authorize him to engage outside council to assist with the TRO hearing. Commissioner Jones made a MOTION, Commissioner Linsalata made a SECOND to the motion; the motion carried. President Howe thanked Attorney Katz and Attorney Carlton for their rapid response to the lawsuit.*
10. DISCUSS AND CONSIDER ADOPTING A RESOLUTION REGARDING EXECUTING A MAINTENANCE TAX AND REVENUE ANTICIPATION NOTE NOT TO EXCEED \$ 1,010,000 WITH GOVERNMENT CAPITAL CORP FOR THE PURPOSE OF FUNDING SHORT TERM OPERATIONAL EXPENDITURES, AND TAKE ANY RELATED ACTION; *Ed King addressed the Board and explained the role of Government Capital. Attorney Katz asked Mr. King if there were prepayment penalties; Mr. King responded and presented to the Board a resolution to engage Government Capital to serve as a Municipal Advisor including the negotiation of a tax anticipation note of \$1,000,000 and to authorize the execution of the tax anticipation note by the Board President. Commissioner Linsalata inquired about the additional \$10,000 included in the agenda item. Mr. King responded it was the cost of issuance and explained what that included. Commissioner Jones made a MOTION to retain Government Capital Securities Corporation to serve as our municipal advisor for this tax anticipation note, Commissioner Linsalata made a SECOND to the motion; the motion carried.*
11. DISCUSS AND CONSIDER ESTABLISHING DISTRICT DEPOSITORY ACCOUNTS, AND TAKE ANY RELATED ACTION; *Ms. Frazier asked for approval to open an account at Vera Bank. Attorney Katz asked if they pledge for excess deposits. Ms. Frazier did not ask specifically but will do so. A MOTION was made by Commissioner Linsalata to approve opening an account with Vera Bank, Commissioner Jones made a SECOND to the motion; the motion carried.*
12. DISCUSS AND CONSIDER TAKING ACTION REGARDING THE 2021 TAX RATE, INCLUDING:
  - ESTABLISHING THE PROPOSED TAX RATE BY TAKING A RECORD VOTE; *Ms. Frazier discussed the budget and proposed a \$.045 per \$100 valuation tax rate. President Howe asked about the collection rate for TCESD 2. Commissioner Jones asked if they went with \$.045 tax rate would they have funds to cover an unforeseen emergency, i.e. the ice storm. The Fire Chief responded. Commissioner*

*Linsalata asked about the numbers if new areas are annexed into ESD 17. Commissioner Jones made a MOTION to establish the proposed tax rate at \$.045 per \$100 evaluation and to vote on it at the next Board meeting on September 9, 2021, at 4 p.m. Commissioner Linsalata made a SECOND to motion; after record vote the motion carried.*

*i. Linsalata: Yes*

*ii. Howe: Yes*

*iii. Jones: Yes*

- SCHEDULING A MEETING TO VOTE TO ADOPT TAX RATE; *The meeting is set for September 9, 2021, at 4 p.m.*
- AUTHORIZING THE PUBLICATION OF “NOTICE OF MEETING TO ADOPT THE DISTRICT’S TAX RATE” IN THE PFLUGERVILLE PFLAG; AND *Commissioner Linsalata asked if the notice should be published in the Statesman rather than the Pflugerville Pflag because it is more widely distributed in the Wells Branch area. Attorney Katz responded. President Howe would prefer to post in the Statesman due to transparency. Commissioner Jones sees the Pflugerville Pflag but is ok with either option. Commissioner Linsalata made a MOTION to approve the authorization of publication of “Notice of meeting to adopt the District’s tax rate” in the Austin American Statesmen. Commissioner Jones made a SECOND to the motion; the motion carried.*
- ACKNOWLEDGING AND APPROVING THE POSTING OF TAX RATE NOTICE AND “NOTICE OF MEETING TO ADOPT THE DISTRICT’S TAX RATE” TO THE HOMEPAGE OF THE DISTRICT WEBSITE; *A MOTION was made by Commissioner Jones, Commissioner Linsalata made a SECOND to the motion; the motion carried.*

The Board recessed to Executive Session pursuant to Chapter 551.071 of the Texas Government Code for the purpose of consultation with legal counsel at 5:13 p.m. The Board re-convened from Executive Session at 5:59 p.m.; no action was taken during Executive Session.

President Howe adjourned the meeting at 5:59 p.m.

The next Board meeting is scheduled for August 16, 2021 at 6:00 p.m.

Respectfully Submitted By:

Rob Humphrey  
Board Recorder