

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

REGULAR MEETING MINUTES

December 9, 2021

The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, December 9, 2021 at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe Vicky Linsalata Mitchell Jones

The following persons were also in attendance:

Howard Katz Jessica Frazier Brian Fairbanks Nick Perkins Rob Humphrey
Victor Gonzalez Mark Moellenberg Sequina Allen Michael Anderson

1. THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment was made.*

CONSENT ITEMS

3. APPROVE MINUTES FROM THE NOVEMBER 11, 2021 REGULAR MEETING;
4. APPROVE APPROPRIATION AND CONTINUATION OF THE DISTRICT INTERLOCAL AGREEMENTS TO PROVIDE ADMINISTRATIVE, MANAGEMENT AND BOOKKEEPING SERVICES WITH TCESD No.2 FOR THE 2022 FISCAL YEAR:
A MOTION was made by Commissioner Jones to approve the Consent Agenda, Commissioner Linsalata made a SECOND to the motion; the motion carried.

REPORTS

5. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES; *There was nothing to report.*
6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION; *Commissioner Jones reported Travis County Emergency Services District No. 17 (TCESD No.17) currently has an open invoice from the lawsuit. Finance Director Jessica Frazier reports that the yearly audit is currently happening, and the preliminary budget has been closed for the year. The District is seeing an escalation of the dollar amount due to property tax starting to come in. TCESD No.17 had to amend the yearly budget last year because of the legal*

expense. The District is financially good for now. A MOTION was made by Commissioner Jones to approve the Treasurer's report, Commissioner Linsalata made a SECOND to the motion; the motion carried.

7. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL; *Chief Perkins reported that District is working on ways to cover ambulance services in the District now that we have some clarity on our operational area. We have searched for a ideal space in the Dessau and Howard area. Pflugerville Independent School district (PflISD) has a large transportation complex in the area. This location will give us an opportunity to provide improved service to the Dessau area. With this new location we will cut our response time in this area. There will be 120 days to setup before Station 8 will be in operation. We will be operating the two medic units out of Station 2, there is going to be a demand unit located for backup. This plan will become active on January 1,2022. Commissioner Howe asked if this will cost TCESD No. 17 any money to use the land. Chief Perkins answered Travis County Emergency Service District No. 2 will be responsible for utilities and maintenance, but the school district is a community-based organization; they are not trying to make money off the District.*
8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY; *Mr. Katz reported the lawsuit with the city is still pending and is at a standstill pending the city's appeal. At the next January meeting Mr. Katz will have more information. TCESD No. 17 will need to review and approve the final draft of the interlocal agreement from TCESD No. 2 and Travis County. Hopefully have some answer with the issue with Acadian and the County by the next meeting.*

DISCUSSION/ACTION ITEMS

9. DISCUSS AND CONSIDER APPROVING PREPARATION AND FILING OF THE DISTRICT'S 2021-2022 ANNUAL REPORT WITH THE STATE AND TAKING RELATED ACTION; *Commissioner Howe asked, Director Rob Humphrey if the commissioner term expiration date is 2023. Rob Humphrey replied the application is filed with the understanding that the Court will reappointment all three Commissioners. A MOTION was made by Commissioner Howe to approve, Commissioner Jones made a SECOND to the motion; the motion carried*
10. DISCUSS AND CONSIDER APPROVING PUBLIC NOTICE OF ADMINISTRATIVE OFFICE AND TAKE ANY RELATED ACTION; *Howard Katz addressed the requirements to published our place of business and post it in the Pflugerville Pflag newspaper. Mr. Katz report that this would need to be published every January. A MOTION was made by Commissioner Linsalata to approve the public notice of administrative office, Commissioner Jones made a SECOND to the motion; the motion carried*

The Board went into Executive Session pursuant to Chapter 551.071 of the Texas Government Code for the purpose of consultation with legal counsel at 4:27 p.m. The Board re-convened from Executive Session at 4:45 p.m.; no action was taken during Executive Session.

President Howe adjourned the meeting at 4:46 p.m.

The next Board meeting is scheduled for January 13, 2022 at 4:00 pm

Respectfully Submitted By:
Sequina Allen
Board Recorder