

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**DECEMBER 8, 2022**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, December 8, 2022, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe                      Vicky Linsalata                      Mitchell Jones

Attendees who attended via Zoom:              Howard Katz

The following persons were also in attendance:

AJ Stacer                      Jessica Frazier                      Brian Fairbanks              Nick Perkins                      Sequina Allen

1. THE MEETING *was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: No public comment was made.

**CONSENT ITEMS**

3. APPROVE MINUTES FROM THE NOVEMBER 10, 2022 REGULAR MEETING;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JANUARY 2023;
5. APPROVE THE FILING OF THE DISTRICT’S 2022 ANNUAL REPORT WITH DEPARTMENT OF EMERGENCY MANAGEMENT;
6. DISCUSS AND CONSIDER APPROVING PUBLIC NOTICE OF THE DISTRICT'S NOTICE OF ADMINISTRATIVE OFFICE AND TAKE ANY RELATED ACTION;  
*Commissioner Jones and Commissioner Howe seconded to approve the consent items. The motion passed unanimously.*

**REPORTS**

7. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES;. *No reports was given*

8. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;  
*Ms. Frazier noted that there is no property tax revenue yet as the bills have not been sent out due to the recent tax rate elections held by other jurisdictions. The tax office bills are coming out. Current cash balance is \$112,000. The deadline for the audit is in July.*

*Commissioner Linsalata moved and Commissioner Jones seconded to approve the treasurer's report.*

9. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL  
*Chief Perkins discussed his board report and shared Jan 27 is the district award ceremony at 4 PM. He reminded the board Feb 2-4 is the Safe-D conference. They are still monitoring COVID-19 and the county has been moved into the "high" transmission phase with effects to the workforce. They are focusing on other respiratory viruses as well. The Department is prepping for winter weather and meeting with other offices to prepare. He noted their district is well-prepared. Construction for Station 6 is ongoing. The City Of Pflugerville appears to be actively researching the for-profit ambulance companies. Chief Perkins discussed the special interest group that is seeking to defund Travis County Emergency Service District No. 2 by repealing the sales tax. He shared the scenarios in which they would lose sales tax revenue, losing 9,5 million dollars annually. It would raise their response time from 8 minutes to 20 minutes and lower their effectiveness as an emergency response team. The Chief said they would also lose their ISO 1 rating and he discussed the programs that would be eliminated such as the civilian cadet and high school programs. He noted this could bring higher taxes to taxpayers. He noted they must educate the public about this issue. Commissioner Howe shared this might affect the city's bond rating. Howard Katz shared this will have a direct impact on ESD 17 and other EMS services such as motor vehicle access and EMS manpower. He added the financial aspect isn't visible, and the only benefit is a grab at sales tax.*

10. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY; *In regards to the annexation election case, Howard Katz said we are still waiting for word from the court of appeals. He asked for an executive session to discuss litigation matters with the board. He also briefly discussed the reduced sales tax implications on ESD 2's service to ESD 17.*

*Executive Session to receive advice with the District's attorney regarding litigation matters.*

*At 4:28 p.m., The Board went into Executive session for the purpose of discussing litigation matters with its attorney (Section 551.0714);*

*At 4:57 p.m., Commissioner Howe reconvened the Board in open meeting.*

President Howe adjourned the meeting at 4:58 p.m.  
The next Board meeting is scheduled for January 12, 2022.

Respectfully Submitted By:  
Sequina Allen  
Board Recorder