

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**JANUARY 12, 2023**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, January 12, 2023, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe                      Vicky Linsalata                      Mitchell Jones

The following persons were also in attendance:

Mark Moellenberg      Jessica Frazier      Brian Fairbanks      Nick Perkins      Sequina Allen  
  
Howard Katz

1. THE MEETING *was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: *No public comment was made.*

**CONSENT ITEMS**

3. APPROVE MINUTES FROM THE DECEMBER 8, 2022 REGULAR MEETING;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR FEBRUARY 2023; *Commissioner Jones moved and Commissioner Linsalata seconded to approve the consent items. The motion was approved unanimously.*

**REPORTS**

5. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES;  
*President Howe noted that there was an ESD #17 quorum at the Wells Branch Democrats meeting on Saturday, January 7. The quorum was publicly declared, and no action was taken. ESD2 funding issues were a topic discussed. He noted that the meeting was called and conducted by the Wells Branch Democrats and the Commissioners were only attendees.*

6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;  
*Ms. Frazier noted they have started to receive property tax revenue, so cash balances are looking healthier. FY 22 audit has completed the first phase. The next phase will be reading financial statements. The group discussed their accounting transparency reward.*  
*Commissioner Linsalata moved and Commissioner Jones seconded to approve the treasurer's report. The motion passed unanimously.*
  
7. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL  
Chief Perkins shared they continue to monitor COVID-19 and is seeing significant impacts to the workforce. There was a brief winter freeze Dec 23-24 with mainly broken water pipes. They participated in several briefings before, during, and after. Construction on Station 6 and 7 continues. He spoke on the Hutto Fire Department and shared the ESDs are more efficient than fire departments. He discussed a sentinel event where a patient died. He discussed anti-sales tax petition with 7,000 signatures to remove the the ESD 2 sales tax in the city of Pflugerville which will be discussed at the ESD 2 meeting. He noted there are discrepancies in the description of the petition and many felt that they were misled. He noted January 27th is the awards ceremony. President Howe shared that if the petition goes through, they ESD 17 will not be immune to the effects so education to the population is needed.
  
8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY;  
*Mr. Katz shared there is no word from the Court of Appeals.*

#### **DISCUSSION/ACTION ITEMS**

9. DISCUSS AND CONSIDER APPROVING THE INVESTMENT POLICY REVIEW AND TAKING ANY RELATED ACTIONS;  
*Ms. Frazier shared this is needed for the audit. Commissioner Jones moved and Commissioner Linsalata seconded to approve the investment policy review with no changes. The motion passed unanimously.*

President Howe adjourned the meeting at 4:31 p.m.  
The next Board meeting is scheduled for February 9,2023.

Respectfully Submitted By:  
Sequina Allen  
Board Recorder