

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

REGULAR MEETING MINUTES

MAY 11, 2023

The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, May 11, 2023, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe Vicky Linsalata Mitchell Jones Charles Pleasant Angela Orth

The following persons were also in attendance:

AJ Stacer Jessica Frazier Brian Fairbanks Nick Perkins Sequina Allen
Howard Katz Kevin Gilmertia Jimmy Ronch

1. THE MEETING *was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment was made.*

CONSENT ITEMS

3. APPROVE MINUTES FROM THE APRIL 6, 2023, REGULAR MEETING MINUTES;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JUNE 2023;
Commissioner Jones moved and Commissioner Orth seconded to approve consent items 3 and 4. The motion passed unanimously.

REPORTS

5. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES; *Nothing to report.*
6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION; *Ms. Frazier discussed the financial report and noted property tax revenue has been received up to the budget amount. She has requested that Commissioners Orth and Pleasant be added as signers on to the Fairbank account. She will be submitting the previous meeting’s minutes in order to complete the action.*

Commissioner Orth moved and Commissioner Howe seconded to approve the treasurer's report. The motion passed unanimously.

7. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;
*Chief Perkins discussed a recent flooding event. Austin City has proposed a doubling in cost of its dispatching fees. He discussed the impact of staffing shortages impacting response times. Chief Perkins discussed how it could possibly save money if ESD 2 dispatched itself. Mr. Katz discussed what some other counties are using for dispatching to save money. He said some ESDs in Harris County formed dispatch consortiums to share dispatching costs. Chief Perkins shared that they will need a quorum for the conference. July 27 and 28 is their planning conference. Chief Perkins discussed House Bill 1775 that passed through the House and is going through the Senate. The bill states that ESD Commissioners would either be elected, or if remaining appointed, the tax rate and budget are sent to the county for approval
Mr. Katz discussed the case of Harris County's election and noted it works but is not perfect and shared the bill states that the county will continue appointments but finances are transferred to the county. Mr. Katz feared that the ability for ESDs to deal with long term debt would be in jeopardy. He discussed that in this bill, the counties do not have a conflict protection, unlike in Harris County, and therefore members and relatives of ESD service providers would be eligible to serve on the elected ESD boards-of-interest statement, but it isn't in place in Travis County yet.*
8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY;
Mr. Katz discussed activity with the ESD 2 lawsuit and expects new information in the next few months.

ACTION ITEMS

9. DISCUSS AND CONSIDER ACCEPTING THE FISCAL YEAR 2022 AUDIT AND TAKE ANY RELATED ACTION;
*Representatives of the ESD Auditor firm, Maxwell Locke & Ritter, P.C., discussed the 2022 audit for the board's review. He discussed their total assets of \$305,000, liabilities and accounts payable, and balance of \$298,000. They noted the adjustments that would need to be presented in a profit and loss balance sheet for long-term liabilities. They discussed their changes in fund balance and property taxes and noted 1.5 million in expenditures. They noted their 2.2 million revenue and \$294,000 in payroll bearings. They discussed the process of property taxes and noted no adjustments this year.
Commissioner Jones moved and Commissioner Pleasant seconded the FY 2022 audit. The motion passed unanimously.*

Commissioner Howe noted that Jessica Frazier and ESD 2 received a government finance officer's recognition for budget practices

President Howe adjourned the meeting at 4:33 p.m.
The next Board meeting is scheduled for June 7, 2023.

Respectfully Submitted By:
Sequina Allen
Board Recorder