

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

REGULAR MEETING MINUTES

JULY 13, 2023

The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, July 13, 2023, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe Vicky Linsalata Mitchell Jones Charles Pleasant Angela Orth

The following persons were also in attendance:

Nick Perkins Jessica Frazier Brian Fairbanks Howard Katz Sequina Allen

AJ Stacer

1. THE MEETING *was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

PUBLIC COMMENT

2. PUBLIC COMMENT: *No public comment was made.*

CONSENT ITEMS

3. APPROVE MINUTES FROM THE JUNE 7, 2023, REGULAR MEETING MINUTES;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR AUGUST 2023; *Commissioner Jones MOVED and Commissioner Pleasant seconded to approve the Consent items. The motion passed unanimously.*

*Pause meeting due to technical difficulties with online streaming capabilities at 4:02 pm
Return meeting from technical difficulties with online streaming capabilities at 4:08 pm*

REPORTS

5. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES;
Nothing to report.

6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;
Ms. Frazier discussed the expense report and shared they will discuss the 5-year forecast and tax rate at the Planning Conference.
Commissioner Jones MOVED and Commissioner Orth seconded to approve the treasurer's report. The motion passed unanimously.

7. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;

Chief Perkins discussed the ongoing problem with Austin EMS's policy change and Travis County will be included in funding. Service levels, ILAS, and approvals from the county have not occurred. There is no meeting date set, and he has been trying to communicate with Austin Fire for 6 weeks. He noted they have upgraded their structure to reduce response times and Austin EMS has negated their work. He noted the Commissioner's Court will be a good way to discuss this issue.

President Howe asked if there are any back-channel discussions ongoing. Chief Perkins shared this appears to be an Austin EMS decision. Chief Perkins shared that Austin EMS believes they are making an effort to sell the fact that a minute and a half extra is worth it, but Chief Perkins does not think that this is acceptable for a high priority call, such as a stroke. They spoke about issues involving ambulance services from Austin EMS.

President Howe wishes to craft letters to the Commissioner's Court.

Commissioner Jones asked for a report on how the extra minute and a half affects their services. Chief Perkins added this issue will be discussed at the planning conference.

Chief Perkins added that their records management system was affected by the City of Austin making changes and was completely corrupted. Their billing company does a paper print of their call records, which takes a lot of labor.

Assistant Chief AJ Stacer asked for a specific report that will detail all that was affected in real time, requested from the software company.

Chief Perkins shared that the EMT's license was suspended in response to the Allegiant incident a few months ago.

Chief Perkins shared the planning conference will take place the 27th and 28th of July. They will discuss the tax rate and the budget process, and while it is ESD 2 focused, ESD 17 will have a session.

Chief Perkins will be missing meetings through December on account of a leadership program with Central Health.

Mr. Katz discussed legal issues pertaining to Austin's EMS response times and dispatch times related to the software. Chief Perkins noted they have direct access to the alert system.

8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY;

No report as of 2 pm today.

DISCUSSION/ACTION ITEMS

9. DISCUSS AND CONSIDER ADOPTION OF THE TAX AND BUDGET PLANNING CALENDAR FOR 2023, AND TAKE ANY RELATED ACTION;
Jessica Frazier shared they will discuss the recommended tax rate at the meeting on the 27th for the no new revenue rate. There is no need to meet outside of the regular meetings. In August, they will vote on the proposed rate and approve the adopted rate in September.
Commissioner Jones MOVED and Commissioner Orth SECONDED to approve the budget planning calendar.

10. DISCUSS AND CONSIDER THE PLANNED SCHEDULE FOR THE FISCAL YEAR 2024 BUDGET, AND TAKE ANY RELATED ACTION;
No action needed.

President Howe adjourned the meeting at 4:52 p.m.
The next Board meeting is scheduled for August 10, 2023.

Respectfully Submitted By:
Sequina Allen
Board Recorder