

**TRAVIS COUNTY**  
**EMERGENCY SERVICES DISTRICT NO. 17**  
**WORK SESSION MINUTES**

**July 27-28, 2023**

---

---

Notice is hereby given that a special meeting of the Board of Commissioners of Travis County Emergency Services District No. 17 will be held on Thursday, July 27, 2023 at 8:16 a.m. and continuing on Friday, July 28, 2023 at 9:00 a.m. Conference and Education Center (CEC) 203 E Pecan Street, Pflugerville, Texas for the following purposes.

Commissioners who attended:

Mike Howe            Mitchell Jones            Vicky Linsalata

The following persons were also in attendance:

Nick Perkins	AJ Stacer	Sequina Allen	Jessica Frazier	Victor Gonzalez
Ron Moellenberg	Aaron Segura	Michael Anderson	Trevor Stokes	Heath Doyle
Josh Stubblefield	Glen Smith	Brandon Barkley	Dan Berger	Robert Ortiz
Barabra Rush	Jeff Travillion	Charles Brotherton	John Carlton	Kevin Crogert
Ron Mollenberg	Rico Reyes	Randy Reese	Robert Turner	April Griffin
Ryan Smith	Tony Haden	Jim McDonald	Cesar Ruiz	Bobby Abbott
Deone Wilhite	Scott Kerwood			

1. THE MEETING *was called to order by Commissioner Howe at 8:11 a.m. and the minutes were recorded by mechanical means.* The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office, in the offices of the Travis County Emergency Services District No. 2 Headquarters, and on the District’s website at <https://www.pflugervillefire.org/board-of-commissioners-agenda/>. *Fire Chief made an introduction to the meeting and set goals for the conference.*

2. STRATEGIC PLANNING INTRO; *Chief Perkins opened the meeting, with introductions of every commissioner, executive staff and special guest. Chief Perkin explained the agenda and the the district strategic plan, with internal and external surveys regarding the district performance. Chief Perkins gave a report of the current demographics of the district which is rapidly increasing in growth. With the increase of community comes with a increase of our calls. Chief Perkins also explained the challenges that the district faces to serve our community with a dispatch problem and a certain interest group.*
3. UPDATED FINANCIAL FORECASTS, AND ESD 17 & TRAVIS COUNTY FINANCIAL AND OPERATIONAL IMPACT DISCUSSION;

*Chief Assistant Mark Moellenberg presented an update or snap shot with the current state of the district.. He started with the number of authorized uniform force the distict. The district have a total of 164 members that is on the fire trucks serving the community. The district currently has seven station open to serve the community a couple of station currently being build. Chief Assistant Mark Moellenberg gave a report of the class numbers of the recruit and the cadet class. He also reported how the distict is responding to the growth of the district and the impact of the responses time.*

*Assistant Chief AJ Stacer presented an update on the district's Emergency Medical Services coverage. Chief Stacer updated the commissioners on the snap shot of hospitals our amabulaces transport patients. He also reported athe number and the growth of employees that are ranked paramedics, also gave a defined of ranked paramedics. He reported that a ranked paramedic is a firefighter that is trained paramedic. He along with the growth of the district there's a clear need to increase the number of staffing of ranked paramedics. The increase of ranked paramedics comes a benefit to the City of Pflugerville and the County because we will have the ability to have a paramedic on every fire truck.*

*Assistant Chief Dan Berger presented an updated forecast for a community risk reduction plan and gave his presentation regarding the community risk reduction plan and Community Risk assessment. Asstistant Chief Dan reviewed the goal for the Community Risk Reduction for everyone in the community ex. People, Building, and Events.*

*Dircetor Finance Jessica Frazier discussed the financial and operational impact discussion for ESD# 17 updated on the market and future finance accounts. Jessica Frazier gave a report for the five year forecast for ESD# 17*

*Break for lunch at 12:00 pm to 1:00 pm*

*Afternoon Break: 3:00 to 3:15 PM*

4. STAKEHOLDER DISCUSSION; *Chief Perkins opened the meeting and gave the floor to Jeff Travillion, Barabara Rush, Charles Brotherton and City of Pflugerville counsel members Ceasar Ruiz and Jim Mcdonald.*
5. PPFA LOCAL 4137 PRESENTATION; *Tevor Stokes presented an Association update PPFA 4137 review for year of 2023;*

*Recess 4:10 pm no action taken*

6. ESD # 17 RECONVENE AT 9:08 AM ON JUL 28, 2022;

7. HISTORY OF AMBULANCE SERVICES;

*Mr. Hobby declared the meeting begun 9:08 AM. He discussed an overall chronology of Travis County's EMS services and his history with the City of Pflugerville and emphasized needing good communication with the City of Austin and added that there are projections of growth. He discussed having a City of Pflugerville Council meeting with ESD 2 and the City of Pflugerville. The Board discussed the sales tax issues and history of issues over the years, especially when working with ALS. Commissioner Howe asked if anger still exists from the first sales tax election. The council agreed that this has been a long-standing issue. Participants discussed issues with their leasing their facilities over time. The board discussed the partnership with the city over time.*

*Chief Perkins shared a document with the Commissioners showing the expense that comes with ALS operations. He emphasized the need to continue to work on this item.*

*Commissioner Griffin asked for a timeline of this item. He added this document was given to him by a citizen, not from the city. Commissioner Griffin asked that they should inquire about this at the Commissioner's Court. Commissioner Reyes noted it is important to stay on top of the developments.*

8. FUTURE AND FINANCIAL DECISIONS; *Jessica Frazier presented ESD# 17 Decision points for proposed budget;*

9. ADJOURN THE MEETING – President Howe adjourned the meeting at 10:45 am on July 28.

President Howe adjourned the meeting at 10:45 a.m.

The next Board meeting is scheduled for August 10, 2023 at 4:00 p.m.

Respectfully Submitted By:

Sequina Allen  
Board Recorder