

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**DECEMBER 14, 2023**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, December 14, 2023, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Vicky Linsalata          Mitchell Jones          Mike Howe          Charles Pleasant          Angela Orth

The following persons were also in attendance via Zoom: Howard Katz

The following persons were also in attendance:

Mark Moellenberg      Jessica Frazier      Amanda Bartlett      Brian Fairbanks      Sequina Allen

1. THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: *NO PUBLIC COMMENT WAS MADE.*

**CONSENT ITEMS**

3. APPROVE REGULAR MEETING MINUTES FROM THE NOVEMBER 9, 2023 AND JULY 22-23 WORK SESSION MINUTES;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JANUARY 2024;
5. APPROVE PUBLICATION NOTICE OF THE DISTRICT'S NOTICE OF ADMINISTRATIVE OFFICE;
6. APPROVE THE FILING OF THE DISTRICT’S 2024 ANNUAL REPORT WITH THE DEPARTMENT OF EMERGENCY MANAGEMENT;

*Commissioner Jones moved and Commissioner Orth seconded to approve the consent items. The motion passed unanimously.*

## REPORTS

7. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES; *No Reports*
8. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;
9. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;
10. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY;

*Mr. Katz discussed that the continuation of the service agreement with ESD 2 will be addressed next month.*

President Howe adjourned the meeting at 4:13 p.m.  
The next Board meeting is scheduled for January 11, 2024

Respectfully Submitted By:  
Sequina Allen  
Board Recorder