

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**MARCH 14, 2024**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, March 14, 2024, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Vicky Linsalata          Mitchell Jones          Charles Pleasant          Angela Orth          Mike Howe

The following persons were also in attendance:

Nick Perkins          Jessica Frazier          Amanda Bartlett          Brian Fairbanks          AJ Stacer

1. THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: *NO PUBLIC COMMENT WAS MADE.*

**CONSENT ITEMS**

3. APPROVE REGULAR MEETING MINUTES FROM THE FEBRUARY 8, 2024 REGULAR MEETING;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR APRIL 2024;  
*Commissioner Jones moved and Commissioner Pleasant seconded to approve the consent items. The motion passed unanimously.*

**REPORTS**

5. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES; *No Reports*
6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;  
*Ms. Frazier discussed the financials for December and cash balances as of Feb 29th. ESD 17 Audit has been completed and the District was found to be in compliance with no negative comments.*

*Commissioner Jones moved and Commissioner Linsalata seconded to approve the Treasurer's report. The motion passed unanimously.*

7. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;

*Chief Perkins discussed training money and noted they will be reimbursed for the emergency training classes. He noted they are still working on the communications delay with Austin EMS. Another meeting is scheduled at the end of the month which will combine data with the other fire chiefs. They are looking at a 3:49 second call time to dispatch. Before the program was implemented, the standard was 90 seconds. He added it violates the ILA with the city of Austin EMS. City of Austin replied that they can't do anything about it because they would be threatened with litigation, which Chief Perkins thought was not accurate. He added that the current situation seemed to be a breach of contract by city of Austin EMS. President Howe asked how the County approached this issue. Chief Perkins replied that the County is aware but he had no other information.*

*Commissioner Linsalata asked if it will affect Priority 1 and 2 calls. Chief Perkins replied that it does and added that it is not in compliance with the county. He emphasized that the situation needs to return to the prior situation. Chief Perkins added that the City of Austin is asking for a county overlay, but there is not much information.*

*ESD 17 had its first meeting with Williamson County, City of Austin, and ESD 1 to begin initial discussions for Automatic Aid. Planning and preparation for the eclipse is underway. There is concern about traffic, gas, mass gatherings but he noted that they will be ready.*

*The cadet class will be graduating with 42 graduates on March 22nd.*

8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY;

*No report due to legal counsel's absence.*

#### **ACTION ITEMS**

9. REVIEW AND TAKE ACTION ON GRANTING EXEMPTIONS FOR 2024 AND TAKE ANY RELATED ACTION;

*Ms. Frazier shared that there was no precedent for granting exemptions. President Howe did not recommend granting exemptions because the tax is already capped.*

*Commissioner Jones moved and Commissioner Pleasant seconded that Board would not grant exemptions for 2024. The motion passed unanimously.*

10. DISCUSS AND CONSIDER THE ELECTION OF OFFICERS FOR THE BOARD OF COMMISSIONERS, AND TAKE ANY RELATED ACTION;

*Commissioner Jones moved and Commissioner Linsalata to continue the positions that the board is already in. The motion passed unanimously.*

President Howe adjourned the meeting at 5:08 p.m.  
The next Board meeting is scheduled for April 14, 2024

Respectfully Submitted By:  
Sequina Allen  
Board Recorder