

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**JANUARY 11, 2024**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, January 11, 2024, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Vicky Linsalata            Mike Howe            Charles Pleasant            Angela Orth

The following persons were also in attendance via Zoom: Howard Katz            Mitchell Jones

The following persons were also in attendance:

Nick Perkins            Jessica Frazier            Amanda Bartlett    Brian Fairbanks    Sequina Allen

1. THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

2. PUBLIC COMMENT: *NO PUBLIC COMMENT WAS MADE.*

**CONSENT ITEMS**

3. APPROVE REGULAR MEETING MINUTES FROM THE DECEMBER 14, 2023 REGULAR MEETING;
4. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR FEBRUARY 2024;  
*Commissioner Orth moved and Commissioner Jones seconded to approve the consent items. The motion passed unanimously.*

**REPORTS**

5. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES; *No Reports*

6. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;  
*Ms. Frazier discussed finishing the audit, and nothing appears to be an issue. Returns from the investment policy have come in.  
Commissioner Linsalata moved and Commissioner Howe seconded to approve the report. The motion passed unanimously.*
  
7. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;  
*Chief Perkins shared he completed the Community Health program and met important contacts. He added they have started discussions by adding a second ambulance to the East side. It would strengthen ESD 17's system. The City of Pflugerville hired Joe Chacone as the Director of Emergency Services. He noted ESD 2 is working with Travis County with an EPA grant for wildfire risk reduction. The money would go to improving and hardening homes to reduce vulnerability to wildfire. Travis County has provided the data based on risk assessments and historical volume. There would be community engagement and they are planning on looking at 400 homes. They are still noticing a dispatch for fire and EMS units due to the City of Austin EMS. They are sending another letter to Austin EMS from the Travis County ESD chiefs. He discussed further issues with the Austin EMS dispatch and noted they are looking for an alternate dispatch solution. He added that the CAD system connections were completed last year to allow the dispatch centers to communicate electronically. He said January 27th is the Awards Banquet in the morning and shared it would have light refreshments and celebrate the employees.*
  
8. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, AND ADMINISTRATIVE MATTERS TO INCLUDE THE CASE OF THE CITY OF PFLUGERVILLE, ET AL. V. TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17, ET. AL, AND CONSIDER TAKING ACTION AS MAY BE NECESSARY;  
*Mr. Katz addressed an Order and communications from to the district clerk regarding the city's appeal of the judgment against it from its election lawsuit. Mr. Katz said with this Order the city's appeal was dismissed, and the judgment against the city dismissing its election lawsuit is final. At the request of Mr. Katz, more information will be discussed in the executive session.*

*The Board went into executive session at 4:30 PM.*

*The Board adjourned from the executive session at 5:24 PM.*

#### **ACTION ITEMS**

9. DISCUSS AND CONSIDER APPROVAL OF THE DISTRICT'S INVESTMENT POLICY AND TAKE ANY RELATED ACTIONS;  
*Ms. Frazier shared the policy was included in their packets. It's the same policy they have adopted and are required to review it annually.  
Commissioner Jones moved and Commissioner Orth seconded to approve the district's investment policy as presented. The motion passed unanimously.*

President Howe adjourned the meeting at 5:25 p.m.  
The next Board meeting is scheduled for February 8, 2024

Respectfully Submitted By:  
Sequina Allen  
Board Recorder