

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**MAY 8, 2025**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, May 8, 2025, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe

Charles Pleasant

Mitchell Jones

Vicky Linsalata

Angela Orth

The following persons were also in attendance via Zoom: Howard Katz

The following persons were also in attendance:

Nick Perkins

Jessica Frazier

AJ Stacer

Amanda Bartlett

Jimmy Rommel

THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

1. PUBLIC COMMENT:

*No public comment.*

**CONSENT ITEMS**

2. APPROVE REGULAR MEETING MINUTES FROM THE APRIL 10, 2025 REGULAR MEETING;

3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JUNE 2025;

*Commissioner Orth moved and Commissioner Linsalata seconded to approve the consent items.*

**REPORTS**

4. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES;

*No report.*

5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;

*Ms. Frazier discussed the preliminary no-new-tax approval rate for tax rates and reserve balances.*

*President Howe asked about their reserve amount. She replied that it's the excess reserve over expenses, and the goal is to get 1 year of reserves.*

*Ms. Frazier and Mr. Katz discussed an invoice only recently received from the litigation counsel after the audit was prepared, but which invoice covered the period of the audit report. Ms. Frazier said the auditor reviewed this and determined no audit revisions were necessary because the amount involved was de minimis. Mr. Katz said that he confirmed the amount of the invoice was included in the calculation to determine the city's payment of the District's attorney's fees related to the annexation election litigation.*

*Commissioner Orth moved and Commissioner Linsalata seconded to approve the treasurer's report. The motion passed unanimously.*

6. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;

*Chief Perkins added the LBJ School of Public Affairs released a report that specifically mentioned ESDs and governance and noted the series of financial stress tests done during the research. Commissioner Howe noted it was important to note that these independent groups are working to make a difference.*

*Chief Perkins added their 5th ambulance is in operation and noted an event is occurring on the West side today for fire awareness. Another similar event will take place on the East side on Wednesday. Home maintenance teams will also be present along with insurance representation.*

7. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;

*Nothing new to report.*

President Howe adjourned the meeting at 4:25 p.m.  
The next Board meeting is scheduled for June 12, 2025

Respectfully Submitted By:

Sequina Allen

Board Recorder