

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

REGULAR MEETING MINUTES

NOVEMBER 13, 2025

The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday November 13, 2025, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe Mitchell Jones Vicky Linsalata Angela Orth

The following persons were also in attendance via Zoom: Howard Katz

The following persons were also in attendance:

Mark Moellenberg Jessica Frazier Brian Fairbanks Amanda Bartlett

THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

PUBLIC COMMENT

1. PUBLIC COMMENT:

No public comment.

CONSENT ITEMS

2. APPROVE REGULAR MEETING MINUTES FROM THE OCTOBER 9, 2025 REGULAR MEETING;

3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR December 2025;

Commissioner Jones moved and Commissioner Orth seconded to approve the consent items. The motion passed unanimously.

REPORTS

4. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES;

No Reports.

5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;

Ms. Frazier discussed the financial report and the status of their checking and savings accounts. She also talked about the upcoming property tax revenue.

Commissioner Jones moved and Commissioner Orth seconded to approve the Treasurer's Report. The motion passed unanimously.

6. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;
Assistant Chief M. Moellenberg discussed the upcoming cadet class and noted that the training field is nearing completion. They are working on the social security withdrawal as part of the collective bargaining unit's agreement.
7. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;
Mr. Katz shared that the legal team is discussing the Interlocal Agreement (ILA) between ESD 17 and ESD 2 over the next few months.

Mr. Katz also noted that they conducted a robust review of investments and the availability of funds.

DISCUSSION/ACTION ITEMS

8. DISCUSS AND CONSIDER ATTENDANCE AT TEXAS STATE ASSOCIATION OF FIRE AND EMERGENCY SERVICES DISTRICT (SAFE-D) ANNUAL CONFERENCE IN 1ST QUARTER OF NEXT YEAR (JANUARY 29-31, 2026 AT THE HENRY B. GONZÁLEZ IN SAN ANTONIO, TEXAS);
Commissioner Howe discussed the attendance at the Safety Conference in San Antonio. No action was taken.

President Howe adjourned the meeting at 4:16 p.m.

The next Board meeting is scheduled for November 13, 2025

Respectfully Submitted By:

Sequina Allen

Board Recorder