

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

REGULAR MEETING MINUTES

DECEMBER 11, 2025

The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday December 11, 2025, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe Mitchell Jones Vicky Linsalata Angela Orth

The following persons were also in attendance:

Nick Perkins AJ Stacer Jessica Frazier Sequina Allen Howard Katz
Brian Fairbanks

THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

Prior to commencement of business, Mr. Howe announced the recent passing of Commissioner Charles Pleasant and the Board and attendees held a moment of silence.

PUBLIC COMMENT

1. PUBLIC COMMENT:

No public comment.

CONSENT ITEMS

2. APPROVE REGULAR MEETING MINUTES FROM THE NOVEMBER 13 2025 REGULAR MEETING;

3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JANUARY 2026;

4. APPROVE PUBLICATION NOTICE OF THE DISTRICT'S NOTICE OF ADMINISTRATIVE OFFICE;

5. APPROVE THE FILING OF THE DISTRICT'S 2026 ANNUAL REPORT WITH THE DEPARTMENT OF EMERGENCY MANAGEMENT;

Commissioner Orth moved and Commissioner Linsalata seconded to approve the consent items. The consent items passed unanimously.

REPORTS

6. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES;

Commissioner Howe shared that former Commissioner Pleasant passed away earlier this week. He said that funeral plans were not yet finalized, but he would advise the Board and Department when they were.

7. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;

Ms. Fraser discussed the financial report and the bank balances as of November. She noted that property tax values are beginning to come in and the full revenue should be in the accounts by the next meeting.

Commissioner Howe added that there were not many delinquencies or slow-pays in payments last year but wondered how they would fare this year given the state of the economy.

Commissioner Orth moved and Commissioner Jones seconded to approve the treasurer's report. The motion passed unanimously.

8. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;

Chief Perkins shared that there will be ALS ambulances Deployed by Austin EMS to the Pflugerville area, so it will be easier for ESD 17. Chief Perkins discussed the difference between an EMT with a few weeks of training, and a paramedic with a year of training. The ESD2 has focused on training and preparedness, especially regarding winter storm disasters. He discussed quality management updates and noted they have a new HHS Commissioner.

Chief Perkins shared that the ISO has a direct impact on insurance rates, and accreditation is a best practice test. It is considered a validation of the fire department with an efficient service delivery as a small group of firefighters in the world. This accreditation process has been a discussion for the past ten years. He said that although this rating is for fire, it still impact the EMS community.

Mr. Katz discussed the Chief report and the results of recent studies on mental health and inability for many people to get the needed care.

Commissioner Howe discussed the updates of Station 7, and Chief Perkins added there were a few things to change before the grand opening.

9. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;

Mr. Katz discussed the current ILA for the Service Agreement between ESD 2 and ESD 17. He provided a short written outline of the contract items that may require updating or revision. He also noted the contract is set to renew next year. Mr. Katz discussed the need to update the contract. Mr. Howe said that this review should start with the ESD 2 fire department and Mr. Katz and the ESD 2 fire department's lawyer.

President Howe adjourned the meeting at 4:26 p.m.

The next Board meeting is scheduled for January 8, 2026 at 4:00 p.m.

Respectfully Submitted By:

Sequina Allen
Board Recorder