

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**AUGUST 11, 2025**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Monday August 11, 2025, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe                      Mitchell Jones                      Charles Pleasant                      Vicky Linsalata                      Angela Orth

The following persons were also in attendance via Zoom: Howard Katz

The following persons were also in attendance:

Nick Perkins                      Jessica Frazier                      Brian Fairbanks                      Sequina Allen

THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

1. PUBLIC COMMENT:  
*No public comment.*

**CONSENT ITEMS**

2. APPROVE REGULAR MEETING MINUTES FROM THE JULY 10, 2025 REGULAR MEETING;
3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR SEPTEMBER 2025;  
*Commissioner Jones moved and Commissioner Pleasant seconded to approve the consent items. The motion passed unanimously.*

**REPORTS**

4. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES;  
*No Reports*
5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;  
*Ms. Frazier discussed a list of checks and payroll. Commissioner Orth moved and Commissioner Jones seconded to approve the Treasurer’s report. The motion passed unanimously*

6. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;  
*Chief Perkins discussed a confluence of factors with the budget process. They received more information related to property and sales tax; but there was a \$500,000 reduction in sales tax than anticipated. This is a collective bargaining season, so there are increased labor costs this year. He added they have added a 5th ambulance this year and more first response this year. He added that this is the best performing ESD in terms of call response times. He noted service costs will rise. He added ESD 2 will begin drawing from social security for employees that have met their service credit. He added there is federal and state funds for supplemental ambulance calls.*
7. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;  
*Mr. Katz discussed the ESD 17 management packet on policies. He said, the management report in Policy VI implied that ESD 17 bills and collects for EMS. He said ESD 2 is responsible for EMS billing. The board members discussed ways to include these billing policies in their policies.*

### ACTION ITEMS

8. DISCUSS AND CONSIDER APPROVING A BUDGET AMENDMENT AND TAKE ANY RELATED ACTION;  
*Ms. Frazier discussed including a budget amendment for increasing the budget for legal services. Commissioner Jones moved and Commissioner Linsalata seconded to approve the amendment. The motion passed unanimously.*
9. DISCUSS AND CONSIDER TAKING ACTION REGARDING 2025-26 BUDGET AND TAKE ANY RELATED ACTION;  
*Ms. Frazier discussed the various increases to the budget and tax rates and ESD 17s taxable value of all property. She discussed how high they can tax before the no-new-approval rate is reached. She discussed the different tax rates and unused increment component. Commissioner Howe discussed the fluctuating values and the impact on their tax rate. Ms. Frazier discussed the operating reserves. She discussed a rate of .0315 with fixed fund on \$1.2 million with a supplemental reserve. That rate is down 15%. Commissioner Orth was not sure about the new tax rate and wanted to ensure there would be a safety net for at least 18 months between the two funds. She discussed the impact of not having no FEMA money. The group discussed the potential impact of tariffs and the overall economy. Commissioner Orth was comfortable for the tax rate this year and added they will have a better feel for the economy the next year. Commissioner Linsalata discussed the reserve fund and noted that they have an obligation to the taxpayers for the specific reason for creating the reserves. She did not believe that the reserve should be longer for more than 18 months. The tax bill on the average home for this rate would be \$118, which is a decrease of about \$20 from the last year. Mr. Katz discussed "truth in taxation" and calculations. Ms. Frazier discussed that property taxes are the most reliable in terms of income stream. Ms. Fraizer added they could do a tax rate of 3 cents with six months supplemental. Commissioner Orth suggested they publish the proposed rate of .0315, with the ability to look at the numbers for .0305 and then lower the rate later.*

10. DISCUSS AND CONSIDER TAKING ACTION REGARDING 2025 TAX RATE, INCLUDING:
- (A) ESTABLISHING PROPOSED TAX RATE;
  - (B) TAKING RECORD VOTE AND SCHEDULING PUBLIC HEARING;
  - (C) AUTHORIZING EXPENSE AND PUBLICATION OF “NOTICE OF PUBLIC HEARING ON TAX INCREASE” IN THE NEWSPAPER; AND
  - (D) ACKNOWLEDGING AND APPROVING POSTING OF “NOTICE ABOUT 2025 TAX RATES”

*Commissioner Jones moved and Commissioner Orth seconded to adopt the proposed .0315 tax rate. The motion passed unanimously.*

*Commissioner Jones moved and Commissioner Orth seconded to authorize the publication of the proposed tax rate in the newspaper. The motion passed unanimously.*

*Commissioner Linsalata moved and Commissioner Orth seconded to acknowledge and approve the posting about the notice of the 2025 tax rates. The motion passed unanimously.*

*You need to add the roll call vote.*

*This is from last year:*

*Commissioner Jones moved and Commissioner Pleasant seconded to approve the a 2024 District tax rate of \$0.037/\$100.*

*Record vote:*

*Commissioner Orth: Aye*

*Commissioner Jones: Aye*

*President Howe: Aye*

*Commissioner Pleasant: Aye*

*Commissioner Linsalata: Aye*

President Howe adjourned the meeting at 5:39 p.m.  
The next Board meeting is scheduled for September 11, 2025

Respectfully Submitted By:  
Sequina Allen  
Board Recorder