

**TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17**

**REGULAR MEETING MINUTES**

**JUNE 12, 2025**

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The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, June 12, 2025, at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe

Charles Pleasant

Vicky Linsalata

Angela Orth

The following persons were also in attendance via Zoom: Commissioner Jones

Howard Katz

The following persons were also in attendance:

Nick Perkins

Jessica Frazier

AJ Stacer

Sequina Allen

Brian Fairbanks

THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk's Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

**PUBLIC COMMENT**

1. **PUBLIC COMMENT:**

*No public comment.*

**CONSENT ITEMS**

2. APPROVE REGULAR MEETING MINUTES FROM THE MAY 8, 2025 REGULAR MEETING;

3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JULY 2025;

*Commissioner Orth moved and Commissioner Linsalata seconded to approve the consent items. The motion passed unanimously*

**REPORTS**

4. COMMISSIONERS' REPORTS, RESPONSES TO INQUIRIES;

*No report.*

5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;

*Ms. Frazier reported on the January and February financials. She noted the July 10th and 11th planning conference. She discussed the cash balance since May 31st and the funds summary and the ending funds balance of \$1.9 million, and 1.4 is reserved, including funds reserved as supplemental. Ms. Frazier said that at the*

*planning conference the Board might review the policy concerning use/allocation of the ending fund balance and the policy of maintaining a one-year reserve.*

*The Board addressed the 2025 tax rate setting process. Commissioner Howe noted that home values are decreasing in value. Ms. Frazier addressed the preliminary values. She said the No New Revenue Tax rate might be about \$.035/\$100 and a public hearing should not be required this year. Mr. Katz said he agreed and added these are preliminary numbers concerning the tax rate. He also said using the de minimis component, a tax rate of about \$.04/\$100 could be available, but tax hearings would be required. Commissioner Howe also said that last year's tax rate increase was in part to protect against adverse financial and sales tax consideration for EMS service with ESD 2. He said with the safer financial position, it was important to keep the understanding with the taxpayers about trying to keep a lower tax rate.*

*Commissioner Orth asked about the repercussions of a recession or depression and suggested keeping reserves and a static supplemental. Ms. Frazier answered that if values went down, the tax rate would go up to maintain the same level of revenue, although collections could be an issue. But most people want to keep their homes and will pay the tax. Commissioner Orth added that it might be prudent not to drop the rate too low where it would be difficult later to raise it if needed.*

*Commissioner Linsalata moved and Commissioner Orth seconded to approve the treasurer's report. The motion passed unanimously..*

6. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL;

*Chief Parkins discussed the assault of two medic members and noted it's unusual for calls and led to the patient being sedated. He noted the new unit has decreased response time with the additional fifth unit. He noted Starflight will be based out of 973, which will include wildfire prevention and whole blood. He added Station 7 and the training field are nearly complete. He discussed the legislation and discussed the upcoming annexation bill that will benefit ESDs.*

*Mr. Katz referred to the Chief's written report and asked whether the ESD or county fire code was more stringent. He said he was asking because in the event both an ESD and later a county adopt a fire code about the more stringent fire code would apply. The Chief said he believed most of the two codes are similar, but in some provisions the ESD code was more stringent.*

7. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;

*Mr. Katz said he had no report, but he did wish to report on some matters in executive session.*

*The Board went into executive session at 4:34 p.m.*

*The Board left the executive session at 4:58 p.m. No action was taken.*

President Howe adjourned the meeting at 4:59 p.m.  
The next Board meeting is scheduled for July 10, 2025

Respectfully Submitted By:  
Sequina Allen  
Board Recorder