

TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 17

REGULAR MEETING MINUTES

MAY 14, 2026

The Board of Commissioners of Travis County Emergency Services District No. 17 held a meeting on Thursday, May 14, 2026 at 4:00 p.m. at the Travis County Emergency Services District No. 17 Headquarters located at 201 East Pecan Street, Pflugerville, Texas, for the following purposes.

Commissioners who attended:

Mike Howe Mitchell Jones Vicky Linsalata Angela Orth

The following persons were also in attendance:

Nick Perkins Jessica Frazier Brian Fairbanks Amanda Bartlett Howard Katz (Zoom)

THE MEETING was called to order by President Howe at 4:00 p.m. and the minutes were recorded by mechanical means. The meeting was held pursuant to a formal Notice of Meeting, which had been posted in accordance with the Texas Open Meetings Act at the Travis County Clerk’s Office and in the offices of the Travis County Emergency Services District No. 17 Headquarters.

PUBLIC COMMENT

1. PUBLIC COMMENT:
No public comment.

CONSENT ITEMS

2. APPROVE REGULAR MEETING MINUTES FROM April 9, 2026 REGULAR MEETING;
3. APPROVE INVOICE PAYMENT TO TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR PROVISION OF EMERGENCY MEDICAL SERVICES FOR JUNE 2026;
Commissioner Jones moved and Commissioner Linsalata seconded to approve the consent items. The motion passed unanimously.

REPORTS

4. COMMISSIONERS’ REPORTS, RESPONSES TO INQUIRIES;
No Reports

5. RECEIVE REPORT FROM TREASURER AND CONSIDER TAKING RELATED ACTION;
*Ms. Frazier discussed the upcoming audit and the July planning conference.
Commissioner Orth moved and Commissioner Jones seconded to approve the treasurer's report. The motion passed unanimously.*

6. RECEIVE MONTHLY REPORT FROM THE TRAVIS COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FIRE CHIEF REGARDING EMERGENCY MEDICAL SERVICES OPERATIONS, RESPONSE TIMES, CALL VOLUME, TRAINING, MANAGEMENT ACTIVITIES AND PERSONNEL; *Chief Perkins updated the commissioners on the EMS study that is ongoing and noted a study in cost methodology is ongoing. ESD 6 is starting an ambulance program and will be staffing one ambulance. Austin EMS will begin using basic life support ambulances. He noted questions in EMT support and billing will need to be answered. Chief Perkins also discussed the C4 (Collaborative Care Integration Center) program and noted he has no data how this is working in the county currently. Currently, the call processing time is about 4 minutes. City of Austin is also bringing on a 3rd party telehealth company. He noted the dispatching fee of \$20,000 per year from the city of Austin has increased by 15%. Lastly, Chief Perkins shared that the annual report of the ESDs will be ready this weekend, and will be published digitally.*

7. RECEIVE MONTHLY REPORT FROM THE DISTRICT'S LEGAL COUNSEL REGARDING CONTRACT ISSUES, ADMINISTRATIVE MATTERS, AND OTHER DISTRICT LEGAL MATTERS;
Mr. Katz shared that and ESD counsel will review the service agreement between ESD 2 and 17. He noted the renewal will be coming up in September 2026.

DISCUSSION/ACTION ITEMS

8. DISCUSS AND CONSIDER THE FISCAL YEAR 2025 AUDIT AND TAKE ANY RELATED ACTION;
*A representative discussed the FY25 audit. Total assets held in cash are at around \$2.2 million. He noted an increase and fund balance and discussed comparisons from the general fund.

Mr. Katz noted the audit was clean and a good review from the audit team. The team discussed the definition of some words on page 12- concerning the investments in checking and savings accounts. Mr. Katz said that under Texas Public Funds Investment Act the District's checking and savings accounts are considered investments for the statute although the audit report implied the District did not have investments. He did not recommend any change in the audit language.*

9. DISCUSS AND CONSIDER INVESTMENT OPTIONS AND TAKE ANY RELATED ACTION;
*Ms. Frazier noted the investment committee did not meet last month but plans to meet in the next few weeks, and that more will be discussed in the next meeting in July. No action is requested at this time.

Commissioner Jones moved and Commissioner Orth seconded to approve the audit and that it be submitted to all the appropriate agencies.*

President Howe adjourned the meeting at 4:36 p.m.
The next Board meeting is scheduled for June 11, 2026

Respectfully Submitted By:
Sequina Allen
Board Recorder